

# The Parachute Club

## Mobile Phones, Cameras and Electronic Devices Policy

The development of modern technology means that mobile phones and electronic devices provide easy and effective ways to communicate and observe.

This policy sets out how all adults and children in the parachute club will use these items and still safe guard children.

Staff personal mobile phones and devices will not be allowed to be used during any sessions within the parachute club .all phones and devices will be locked away

### Clubs phones

Although the two club phones (one being used for Nicolas personal phone) have cameras and are used for observations and events in club, these phones must are main on front desk, unless they are signed in and out, management will check the phones and the end of the night.

### Visitors, Parents and Guardian's phones

All will be asked to keep their devices in bags etc. whilst at parachute club, if their phone rings they will be asked to leave the building to answer it.

### Children's Mobile Phones and Electronic Devices

We recognise children have various electronic devices that connect to the internet and have cameras, although children can play on their tablets, they are monitored and can only use them in the community room in the two area, children and parents are given clear instructions about the use of these devices, at no time can photos or videos be taken and the schools internet is filter for all users.

### Social and network sites

When using social network sites, staff should not discuss the business of parachute club in a detrimental or negative way, staff should never disclose any confidential information about the club, and staff or the families enrolled at the parachute club .Staff are not permitted to have any parents or children

as friends on social media sites. Conversation between parents and staff should be face to face.

### **Compliance**

It is the responsibility of staff to adhere to this policy .failure to adhere to the policy could result in disciplinary action

Children who bring electronic devices do so at their own risk, the parachute club will take no responsibility for damage loss or theft.