



Use of internet policy

The Parachute out of School Club has a commitment to keeping children safe and healthy and the use of internet policy operates under the umbrella of the Safeguarding policy. The use of internet policy is the implementation of the Safeguarding Policy with regards to electronic communications at all times

The internet is a very useful resource to the club; it is used by staff to undergo training research possible qualifications and source play and craft activities to name but a few. Children also benefit from having access to the internet for researching information for projects and homework as well as following interest and hobbies.

The club and all staff are aware that inappropriate websites should not be used by anyone using club computers and doing so could result in disciplinary action.

Staff must be vigilant at all times when children are accessing the internet the club has the following safeguards.

It is explained to children and young people:

- What they should do if they encounter something inappropriate when using the internet
- Never to give out personal information, which could lead to you or other individuals being identified,
- Be aware that people are not always truthful and may not be who they say they are
- Be aware that some people are prepared to spend a long time gaining the trust of young people
- Never arrange to meet anyone without the express knowledge and permission of a parent and carer who should accompany you
- Keep passwords responsibly
- Not to copy or delete others work.

The club will ensure the following safeguards are in place:

- There is a filtered internet feed on all devices that are internet enabled
- Staff will supervise the use of internet
- The computers temporary internet files will be checked to monitor which sites are being accessed
- Staff will supervise the use of tablets and other electronic internet enabled devices to monitor what games/ websites are being used.
- Ensure that no telecommunications are enabled on the devices
- Remind children and parents that mobile phones are banned.

If a member of staff or child encounters something inappropriate whilst using the internet.

- The child must tell a member of staff immediately
- The staff member must notify the manager
- The incident should be recorded and signed by the parent
- Records should be stored with the child's details

Staff will not use the internet for personal use during club session unless the manager has given permission.

Any member of staff found accessing or allowing children or young people to access inappropriate websites will be subject to the club's disciplinary procedure.

The club does not allow children to send and receive emails from club computers.

Parachute Club have previously invited the local police into club and they have taught the children about internet safety, this is an alliance we would like to continue into the future to educate children as they go through club.

This policy will run along side the E-Safety policy